

Training, Consulting and CPE

Increase your staff's productivity with training, consulting and CPE solutions from CCH.

Live Training and Consulting • On-Demand, Online Learning • Conferences and Seminars • CPE Credits

CCH offers a wide range of learning channels to teach new skills and enhance the overall development of your staff. From live training and consulting, to on-demand, online learning, CCH provides the tools that everyone from new hires to seasoned pros need to strengthen their skill sets and earn necessary Continuing Professional Education (CPE) credits.

CCH LEARNING AND DEVELOPMENT ACADEMY (THE ACADEMY)

Your first choice for professional learning and development.

Featuring highly technical, completely integrated, hands-on programs, The Academy combines technical accounting, software, and professional skills training into single, integrated, workflow intensive programs tailored for specific organizational roles. Upon proper completion of The Academy program, students ranging from new staff to managing partners will come back to the office with current, real world education and experience. Graduates will earn various "Academy Certifications" and become a part of the CCH Learning and Development Academy Alumni Community where technical and business information is discussed and shared.

- **Role-based** curriculum is developed and performed specifically for the technical accounting role desired (e.g., new audit staff, experienced audit staff, senior audit staff, etc.).
- **Entirely hands-on** programs with real life workflow exercises effectively prepare staff. Students will tackle tasks, processes, issues and concerns similar to what they would experience "in the field."
- **Completely integrated** training programs include technical accounting, software and professional skills.
- **Continuously updated, enhanced, and mastered** curriculum.

BEST PRACTICES CONSULTING

Help your staff get the most out of their CCH software and research products.

Led by experienced CCH consultants, interactive, hands-on exercises built within your actual business workflow, conducted both on-site and online, help your staff get the most out of their CCH software and research products, whether they are new to the program or experienced users. Here are a few examples:

- **"How to Do Tax Research"** is the core course that shows you how to streamline your workflow when conducting tax research and finding answers in your CCH products.
- **"IT Consulting for the ProSystem fx® Suite"** is designed for experienced IT professionals to maximize your IT investment with CCH and your ProSystem fx applications.
- **"Optimizing the Tax Engagement Binder"** is the hands-on course that will instill the knowledge and tools necessary to optimize the ProSystem fx Engagement Tax Binder and its integration with ProSystem fx Tax.

Numerous other courses covering federal, state and international taxation, audit and accounting as presented in specific CCH products are also available. In addition, there are courses to help your IT staff be well-versed in how to install, maintain and support your CCH solutions. And you can earn CPE with all these courses.

PRODUCT TRAINING

Start using your products immediately — and effectively.

Training is available in a variety of formats, enabling your staff to interact live with a CCH consultant to cover course material. In addition to courses on CCH products, we also offer options to help you leverage Microsoft® Excel, Word and Adobe® Acrobat® to ensure your highest possible return on investment.

- For CCH Research
- For ProSystem fx Suite
- For CorpSystem
- For other products

NEW EMPLOYEE e-LEARNING THROUGH CCH® UNIVERSITY

Make your new employees instantly profitable with CCH University, an on-demand training solution ideal for new-hires.

This comprehensive e-learning system provides the best solution for your organization's new employee learning needs without slowing down your experienced staff.

- **Immediate ROI** — Training can begin the moment an employee starts work, making them instantly profitable.
- **Enhanced New Staff Productivity** — Courses are presented in short lessons to fit into busy schedules.
- **Improved, Standardized Training Process** — Top-quality courses developed by the product experts.
- **Accountability of Learning** — Built-in tracking and testing reveals who's learning and who's not.
- **A Repeatable Process that Drives Efficiencies** — Every new employee receives the same high-quality training.

CONFERENCES AND SEMINARS

CCH offers multiple learning and training opportunities tailored to your needs.

- **CCH Summer Seminars** — Learn about the latest leading-edge productivity tools and get tips and strategies for business challenges of today's tax and accounting professional.
- **Community Tax Update Seminars** — Offered in over 30 cities across the US.
- **CCH User Conference** — Acquire valuable insights into the latest trends and technologies; network with other professionals and industry leaders; share best practices while earning CPE credits.
- **CCH TeamMate User Forum** — Learn about trends, technologies and best practices for the entire audit process, enjoy social events and networking opportunities, and attend CPE accredited learning sessions.

CCH LEARNING CENTER

CCH Learning Center is your online professional development resource to keep up with legislative and regulatory changes and industry developments.

In addition to training and consulting opportunities for the CCH solutions that you own, CCH also offers CPE courses on timely and important topics. Our 13 industry-specific learning paths are designed to direct users to the courses that are most relevant to their specific learning needs. Whether you are looking for complete training for your team or just need a review or update in a particular area, CCH's Learning Center can meet your training requirement needs. Visit cch.learningcenter.com to view full course descriptions or to try a complimentary course.

CPE TRACKER

Reduce the time and expense of tracking your CPA's progress in meeting CPE requirements.

This online CPE management tool monitors the progress of the individual CPAs against their CPE requirements in the nearly 50 CPA regulatory bodies and mandating CPE. It provides complete and updated rule summaries for every state board of accountancy, so CPAs can easily identify their CPE requirements.

- **Nationwide CPE coverage** — Identifies CPE rules and requirements for all U.S. jurisdictions.
- **Easier CPE administration** — Provides online CPE management, complete staff tracking, course scheduler, and automatic updates.

The Tracker is available with any CCH Learning Center subscription, or as a standalone monitoring tool for non-CCH solutions.

PRINT, ONLINE AND AUDIO LEARNING OPTIONS

CCH offers several ways to earn valuable CPE credit.

- **Audio Seminars** — Live, two-hour interactive audio seminars are conducted by CCH experts and help you get up to speed on important new topics. CPE credits are available.
- **Books Training** — Learn the latest and the basics through the vast CCH library of publications on virtually every tax, accounting and audit topic or issue ever encountered.
- **CCH Testing Center** — Learn at your own pace with easy access to CCH self-study print course, and complete your CPE exams online for immediate results.

To learn more about CCH Training, Consulting and CPE Solutions, please contact your CCH Account Representative at **1-888-224-7377** or visit **CCHGroup.com/training** for complete, detailed T&C course opportunities.



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